Environmental Reviews: Documentation and Submission Guidelines

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Division of Historic Preservation and Archaeology
402 W. Washington Street, Room W274
Indianapolis, Indiana 46204

Mr. Zoll,

The Town of Carlos is working on a sewer project. We were told we need to contact you to get permission for our project. Please let us know if there are any historic buildings or archaeological sites we need to be concerned about.

Sincerely,

John Smith
Pursuant to Section 106 and 110 of the National Historic Preservation Act, 36 CFR 800, the National Environmental Protection Act, and Indiana Code 14-21-1; the DHPA reviews, comments, and consults on numerous state and federal projects involving historic and archaeological resources.

You can view current projects and submissions received by the DHPA in the past 30 days by using the search query below. You may choose specific criteria to search, such as county or location, or you may view the entire list by selecting no criteria and simply clicking SEARCH.

If you are interested in viewing a certain type of review request, such as submissions received for Dual Review under LSA #12-453, you may enter the words “Dual Review” in the Project Description search field, and click SEARCH to show the most recent submissions, if any, that fit that criteria.

If you are an agency or consultant checking the status of a recent submittal to DHPA, please know that this information is updated on a weekly basis, so it may take 5-7 days for your project to appear in search results. The most current information on the status of a project may be obtained by contacting the applicant agency or the DHPA, as appropriate.
Submittal Guidelines

- 30-day review period from date of receipt. If additional information is requested, a new 30-day review period begins from date of receipt of new information.

- DHPA working on hybrid submittal system:
  - Hard Copies: Mailed to 402 W. Washington Street, Room W274 Indianapolis, Indiana 46204
  - Electronic Copies: E-Mailed to DHPAReview@dnr.IN.gov
    35 MB size limit per email. Indicate if there are multiple emails of same project. Do not send each photograph as a separate file.

- Archaeology Reports & Structures Information should be separated and not included as one report. They can be sent via same email, but should be separate PDF attachments.
Maps

- Map showing location of project **with streets labeled and a north arrow**
- Color maps are usually more informative than black & white
- Aerial maps are OK – need to be easy to read
- Project Area vs. Area of Potential Effects (APE) – need to be clearly outlined
  - **Project Area** – where the project is
  - **APE** – the area around the project that could be affected
Project Area

vs.

APE
Photographs

- Include Project Area and APE
- Need to clearly see the building/site/feature
- Label and key to site plan and/or map
- Provide more than 1 photo of a resource if needed
- Maximum of 2 photographs per page
- Do not only send in images from online resources
Image: June 2011

Reviewed for Demolition: April 2012

Demolished: 2012

Image updated: September 2017
Streetscape Photographs

These can be extremely helpful with large APEs or when historic districts are present...
Boarded up vs. Falling Down vs. Collapsed
Photograph key of project area
Photo 1: Project area at 1305 Central Avenue, facing north; former location of a gas station (IHSSI site # 098-296-14205), non-contributing resource within the National Register listed Old Northside Historic District
Photo 2: Project area at 1305 Central Avenue, facing northeast; former location of a gas station (IHSSI site # 098-296-14205), non-contributing resource within the National Register listed Old Northside Historic District
Photo 3: Project area at 1305 Central Avenue, facing east; former location of a gas station (IHSSI site # 098-296-14205), non-contributing resource within the National Register listed Old Northside Historic District
Photo 4: House on SW corner of 13th and Park Avenue (IHSSI site # 098-296-14222) facing southwest, contributing resource within the National Register listed Old Northside Historic District
Photo 6: modern infill house on 13th Street just east of the project site, facing northeast, non-contributing resource within the National Register listed Old Northside Historic District
Photo 9: looking southeast from Central Avenue toward Central Avenue Methodist Episcopal Church (IHSSI site # 098-296-14040), contributing resource within the National Register listed Old Northside Historic District; the parking lot is the former location of 1225 Central Avenue (site # 098-296-14202) and 1229 Central Avenue (site # 098-296-14203) both were non-contributing commercial buildings within the listed district
Research - Identification

- Field Investigations
- County Interim Reports
- Indiana State Historic Architectural and Archaeological Research Database (SHAARD)
- IN Historic Buildings, Bridges, & Cemeteries Map (IHBBC)
- Quad Maps
- Sanborn Fire Insurance Maps
- Historic Aerial Photographs
- Historic Photographs
- Local Libraries and Historical Societies
- Owners of the properties
- Plat Maps
- Other Historic Maps
- Wills/Probates
- Census Records
  - Population
  - Manufacturing
  - Agriculture
- City Directories
- Local City Agencies
- Deeds, Tax Records
- Architectural Drawings, Histories, Resources
- Newspapers
Places to Find resources and information about Historic Structures

• Consulting Parties
• Local Library – Indiana Room
• Indiana Landmarks
• Local Historical Society
• Indiana State Library

• Indiana State Archives
• Indiana Historical Society
• Interim Reports/SHAARD
• Online Resources
Interim Reports/SHAARD
Interim Reports/SHAARD (cont.)

- Include properties 40+ years old at the time of the survey
- Scattered sites
- Districts
  - Surveyed vs. Listed
  - For the purpose of Section 106 a district is considered one resource
    - Non-contributing resources in a listed district are still considered listed in the National Register of Historic Places
Interim Reports/SHAARD (cont.)

• Rating System
  • NC – Non-Contributing
  • C – Contributing – not individually eligible for listing on the National Register
  • N – Notable – further research may reveal that the property is eligible for listing on the National Register
  • O – Outstanding – listed or potentially eligible for listing on the National Register
Indiana Buildings, Bridges, and Cemeteries Map
Jay  Bridge No.027-38-06182A  NBI No.7350  Contributing resource in a listed historic district

This bridge has been previously listed or determined eligible for listing in the National Register or is a contributing resource within a historic district listed in the National Register. Therefore, this bridge was not reevaluated as part of this inventory project.

Jay  Bridge No.00008  NBI No.3800190  Eligible

This bridge does not appear to possess significance under the National Register evaluation system for Criterion A. No evidence was found during data collection activities to indicate that this bridge possesses a significant association with important historical events or trends. As such, it is recommended not eligible under Criterion A.

This bridge is eligible under Criterion C as it represents an early or distinctive phase in bridge construction, design, or engineering and it retains the historic integrity necessary to convey its engineering significance.

Rationale: This bridge is important as one of six or fewer examples within a district of the Indiana Department of Transportation.

This bridge is eligible under Criterion C because it represents a variation, evolution, or transition that is conveyed through important features or innovations related to bridge construction, design, or engineering, and it retains historic integrity necessary to convey its engineering significance.

Rationale: This bridge displays exceptional overall or main span length for its type representing an innovative design and/or construction method.

Jay  Bridge No.00062  NBI No.3800175  Previously determined eligible

This bridge has been previously listed or determined eligible for listing in the National Register or is a contributing resource within a historic district listed in the National Register. Therefore, this bridge was not reevaluated as part of this inventory project.
Quad Maps
Sanborn Fire Insurance Maps
Aerial Photographs

1972

1995

1999

2000

2013
Historic Photographs
Plainfield Town Center Facade Improvement Project
George Rogers Clark National Historical Park during construction
Photograph 3: Historic posts revealed as a result of erosion from flooding (Note – this photograph was taken prior to filling/stabilization of the washout. These elements are not currently exposed.)

Photograph 4: Historic photo (ca 1925) of Dunes Creek outlet and parking surface at Waverly Beach (Indiana Genweb Project 2008).
Rose Island Amusement Park
Remnants of the T.C. Keller Powder Mill brick foundation pier
IndyGo Bus Terminal
NRHP Eligibility Statements

• Are there potentially eligible properties in your APE?
  • Clearly indicate which properties you have identified as potentially eligible
  • Evaluate the properties using the National Register criteria
  • State if you think the property is or is not eligible for listing and why; refer to the criteria to support your opinion
Plans and Drawings

• Need to have a north arrow
• Text needs to be large enough to read
• Keys should be provided when needed (line types, hatching, etc.)
• A digital copy can also be helpful when drawings have been scaled down
Existing Conditions with location of previous and proposed structures

- existing tree
- existing fence
- existing building
- previous location of building
- proposed picnic shelter

Central Avenue
E 13th Street
Central Avenue
E 13th Street

- existing evergreen tree to remain
- existing deciduous tree to remain
- existing fence to remain
- new picnic shelter
- paver patio/temporary parking
- proposed playground
Scope of Work

• Should be as specific and detailed as possible
• Indicate if there will be ground disturbance
• Include information on the entire project
• Tell us if the scope is not finalized yet
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